



# Terms & Conditions

Events organized by:  
**Net24 Sp. z o.o.**  
[www.newedutrend.com](http://www.newedutrend.com)

The Policy presented in this document states the rules and regulations for Events and conferences organized by NET24 Sp. z o.o., NIP: 525-286-49-49, Skierniewicka 10a street, 01-230 Warsaw, Poland.

## 1. Contracting Party and Organizer of the Event

NET24 Sp. z o.o.,

Skierniewicka 10a street,  
01-230 Warsaw, Poland

NIP/VAT ID: 525-286-49-49  
KRS 0000903530  
REGON 389079320

## 2. Aim of the conference

The NET24 events are organized as part of company's operations, The aim of the event is increasing the number of international students and internationalization of educational institutions by organizing meetings of NET24 partners: the agencies, specializing in the international student recruitment, educational institutions and other types of institutions supporting international education.



### 3. General information

The Conferences and events can be organized in physical and online mode. All the details regarding the agenda, price, and travel are being sent by e-mail or other tool for online communication.

NET24 standard offer covers and provides:

- participation in conference for 1 person
- meeting scheduling system during the conference
- business lunch and coffee breaks during the conference day in case of physical event

In case of accommodation being offered by NET24 to the specific event - the client has a right to resign from the accommodation offer, which results in the obligation to book a stay independently at their own cost.

Alterations and other requests regarding accommodation will depend on the availability contracted by NET24 and will need additional notification and confirmation from NET24 member.

In case of any damages caused in the event venue or accommodation place, NET24 has a right to share with the hotel the contact information to the indicated participant. If the damage will be proven to be the fault of the participant, the participant must cover the costs required by the hotel and is responsible individually for the occurrence.

The offer and final cost may differ depending on the type of the event and costs held by the organizer.

Participants can be approached and invited for conversation not only by the partners with meeting scheduled, but also by other participants and sponsors.

NET24 shall not be liable for lost, stolen or damaged items of personal property during the event, no matter how caused, wherever this may occur, including storage facilities, except where the loss or damage is caused by fault on the part of NET24.

### 4. Eligibility

A participant eligible for joining the event must:

- Be the NET24 Sp z o.o. partner
- Be registered institution supporting international students mobility
- Complete the registration by the link provided by NET24 in specified deadline
- All registration information should be completed at least 2 weeks prior to the event
- Receive NET24 confirmation regarding the participation. NET24 has a right to reject the participation request.
- If payable option has been chosen: make a payment according to the pricing confirmed by NET24

Institutions not meeting the conditions above will not be eligible to participate in NET24 event.

NET24 can request to present the set of documents for visa application for checking the accuracy of data in order to decrease the risk of visa refusal due to incorrect information on visa application document. Refusing to deliver the documents for checking and as a result, errors in visa application, can result in rejecting the event registration and refund for the event payment.

All necessary documents submitted during application process, including the accommodation and flight/transportation reservations and tickets. must stay valid until the end of event dates.

NET24 has the right to set the deadline and close the registration before the date of the event.

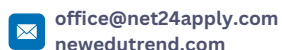
This Program is void in all areas where prohibited by state, municipal or federal law.

### 5. Booking meetings

For the events with business meetings - the booking system access will be delivered to all participants 14 days before the event for scheduling the meetings between the participants. The participant is obliged to create an account in the system. Separate account with calendar for additional person is an additional cost and needs to be consulted with NET24 member.

On the day of closing the system, the participants must have at least 80% of the calendar booked for business meetings.

The participant is expected to show up for scheduled meetings in a timely matter.





## 6. Payments

The payment can be made by standard bank transfer based on the proforma invoice issued by NET24 or by online payment - PayPal or PayU. Participants will receive VAT invoice with confirmation of the payment after receiving the transfer on NET24 bank account.

In accordance with Polish Tax Law, the VAT invoice for conferences can be issued only in two cases:

- after the date of the event
- after receiving the payment on company's bank account

The payment can be done in currencies: EUR, USD or PLN within 7 days after receiving the confirmation of total amount and payment order from NET24 Team member.

All payments should be completed before the date of the event, otherwise NET24 has the right to refuse and cancel the participation.

Payments in cash will not be accepted.

## 7. Alteration or cancellation

NET24 is entitled to do discounts and alterations to the offer. Any additional requests should be announced and discussed with NET24 Team member. The reimbursement can be done only on the base of payments done for NET24.

Any alteration to the participation terms established with NET24 should be announced to NET24 Team member. Contact e-mail: [info@newedutrend.com](mailto:info@newedutrend.com).

In case participant in the event of an emergency, cannot join the event physically, the participant can change the mode of attendance from physical to online if the form of the event allows such option. The reimbursement will cover the accommodation cost. If the both physical and online participation is being canceled, the cancellation terms apply. Registrations left without any response after 30 days will be considered cancelled.

In case of force majeure events (e.g. pandemic threat) the participant can participants can change the mode of attendance from physical to online. The reimbursement will cover the accommodation cost.

The cancellation terms apply independently of the reason: visa refusal or personal reason.

The refund terms applies from the date of receiving by NET24 the refund request in accordance with the instruction specified in the following part of the document.

The refund rates are as follows:

- \* at least 60 calendar days before the event - fully reimbursed
- \* less than 60 calendar days but at least 30 calendar days before the event - 50% of the reimbursement
- \* less than 30 calendar days before the event- no reimbursement

The refund is being calculated from the final amount on the invoice, paid to NET24 (after including all the alterations of standard price and discounts).

The refund request should be sent by email to: [finance@newedutrend.com](mailto:finance@newedutrend.com), specifying the reason for cancellation and attaching relevant documents if required.

If the presence of the participants depend on the result of visa application, the reimbursement will apply only if the date of the visa ntment has been established at least 30 days before the date of the event.



As the company registered in Poland, for Global Conferences organized in Warsaw, NET24 provides the documents required for "Shengen Type C Business Visa" only. Application for other types, e.g. "tourist visa" will not be a subject for a refund. An reimbursement request due to visa application refusal should be submitted with official document from the relevant authority attached and send by email to: [finance@newedutrend.com](mailto:finance@newedutrend.com).

Refusing to present the set of documents for visa application and date for visa appointment, for checking the accuracy of data in order to decrease the risk of visa refusal due to incorrect information on visa application document, can result in rejecting the event registration and refund for the event payment.

An absence on the event without previous notification results in 500 EUR financial fine and blocking the account on NET24Apply platform 2 months.

NET24 has 3 months from the date of the event to process the reimbursement and proceed with refund bank transfer. Refund request left without response for more than 30 calendar days are considered as completed and are no longer eligible for the refund transfer.

## 8. Photographs & Video Filming

NET24 is entitled to take photographs, as well as record videos and interviews during the event. The produced materials can be used by NET24 for in the companies platforms as: NET24Apply Platform, NET24 website and social media platforms. NET24 has a right to publish the results and reviews of survey related to the event.

## 9. Advertising

NET24 is entitled to use the photographs, as well as record videos and interviews produced during the event for advertising and promotion purpose on the platforms such as: NET24Apply Platform, NET24 website and social media platforms. Participants of the event have a full right to use these materials for the personal and NET24 promotion. Educators and agents have a right to bring promotional materials to the event and advertise their institution, offer and activity.

## 10. Logo, trademarks and personal data use

The participant is giving NET24 the permission to use the logo, trademarks and personal information gathered during the registration in order to promote the institution and the event before, during and after the conference.

## 11. Data protection

NET24 collects the data the participant submits during the registration process and will use the personal data in accordance with applicable data protection laws for advertising purposes for the present and future NET24 events.



**NET24**

## 12. Disputes

Any disputes that may arise between the Parties in connection with the performance of this Agreement shall, pursuant to Article 34 and Article 46 § 1 of the Code of Civil Procedure, be submitted by the Parties to the District Court for Warsaw-Śródmieście in Warsaw [Sąd Rejonowy dla Warszawy-Śródmieścia w Warszawie] as the court of the first instance.<sup>13</sup>

## 13. Acceptance of Terms & Conditions

Participants and their employees or additional representatives are accepting the 'Terms&Conditions' for the event in the moment of registration or accepting the invitation. Accepting the Terms and Conditions upon the registration applies to all representatives of the institution that will take part in the NET24 event.

Not meeting the terms&conditions will result in rejection of participation in the event.

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On behalf of NET24  
Natalia Błaszczyk  
Business Operation Manager of NET24 Sp. z o.o.